

IFMA

Board Meeting Minutes 01/2017

01/11/2017 - 8:30-10:00 AM

Conference Call 888-330-1716, Pass Code 2264069

ATTENDEES

Brent Degenhardt, Janice Neff, Erin Rink, Cindy Begley, Gerry Borgman,
Mark McKiernan, John Onnen

Unable to attend

Jim Hull

AGENDA

Last Meeting Follow-up

- Approval of December Board Meeting Minutes
 - Approved
- Annual Business Meeting Survey Results - Committees
 - Chapter Partner/Sponsorships - Powers
 - Golf - Beeching, Borgman, Kinkelaar, Powers, Rasmussen, Saresky, Straub
 - Membership - Crookham, Kinkelaar, Rasmussen (Hospitality)
 - Programs - Dames, Kinkelaar, Borgman, Saresky
 - No Committee Identified - Begley, Bockhorst, Habig, Miller (James)
- Annual Business Meeting Survey Results - Member Satisfaction
 - Surveys Completed 14
 - Satisfaction Level
 - Very 8, Somewhat 6
 - Interest Level 2017 Programs
 - Very 10, Moderately 3, No Answer 1
 - How do you prefer to connect with Chapter (more than one choice)
 - Email 12
 - Text 3
 - Voicemail 1
 - LinkedIn 3
 - Website 1

- Telephone

New Business

- December Program Feedback
 - Member Survey those who did not attend; online or January program?
 - January meeting - Survey those that didn't attend the December meeting
- January Program Cut-Off is 12:00 noon; 01/13/17
 - 21 registered at time of board meeting
- Should we create no-show/non-registered policy?
 - Vote
 - How much? Send invoice via website?
 - Send invoice on more expensive meetings (reds outing, national speaker)

Board Participation Concerns

- JN hopes to meet with remaining Board Members (individually), by end of February to discuss obstacles that may be preventing full engagement.
- Tony is unable to continue as Programs Chairperson at this time
 - Open position
- Kimberly will no longer act as Membership Chairperson
 - Open Position
- Rick Spurlock's interest in Education Chair needs to be confirmed. This role was not included in original survey
 - Need to connect with him to get him set up

Board/Committee Chairperson Reports

- Past-President
 - a. Federal Reserve Program - will check with Mike Shadoan and see if we can get on their calendar for August, September or November
- President
- VicePresident/Golf Committee Chairperson
 - a. No report
- Treasurer - Jim absent
 - a. No report
- Secretary
 - a. No report
- ChapterPartners
 - a. Filling in phone calls that need to be made for chapter partners
- Communication
 - a. Website is going smoother
 - b. February program needs to be added to the website

- Education
 - a. No report
- Membership
 - Total Members -117
 - Associates -48
 - Professional -64
 - Retired -
 - Young Professional -5
- Programs
 - January - Memorial Hall/3CDC
 - Finalizing lunch
 - 21 registered at time of board meeting
 - February - Brady Mick (location TBD)
 - i. Update - Brady Mick can no longer commit to February program
 - March - March Madness and Facilities Expo w/Dayton Chapter
 - Janice to contact Program Chair this week
 - Solidify location - Janice will follow up with Dayton Chapter.
 - April - Reds Game
 - Reserved; waiting for invoice
 - May - MadTree
 - Possible Happy Hour event
 - June - Duke Energy Envision Center
 - Confirmed; 20 people MAX
 - July - Golf Outing
 - July 24th
 - August - TBD
 - September - TBD
 - October - National Speaker
 - Tie into WWP Theme
 - November - TBD
 - December - Annual Business Meeting
 - January 2018 - Music Hall

Action Items

- Golf Finances
 - Status
 - All finance info handed over to Jim Hull - up to date.
- Program Suggestions
 - Federal Reserve - Brent
 - Brent following up with Michael Shadoan - August, September, November possible
 - Lead Pipes in Buildings - DeBra Present?
 - Talk to Gerry

- Newport Aquarium - Rick Dames
 - Might be worth checking into - if true behind the scenes - could be expensive
- Take Kimberly off Membership info on the website and put Janice in until new Membership Chair is confirmed
- Promote full calendar for 2017 - add any info we have to the website

- Recruit
 - Education, Membership, Programs Chairpersons
 - Social Media
 - Charles Haas - any updates?
 - Moved to IN

Next Month's Agenda

- Focus on Recruiting
- March Program - Cincinnati/Dayton Collaboration
- Admin - paid position for 2017?