

# IFMA Cincinnati Chapter

## Board Meeting Minutes 06/14/17

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8:30-10:00 AM

1-866-546-4138, Conference Code 182 532 9

### ATTENDEES

Janice Neff, President  
Jim Hull, Treasurer  
Brent Degenhardt, Past President  
Erin Rink, Secretary  
John Onnen, Communications - via phone  
Cindy Begley, Golf  
Margaret Kinkelaar, Programs  
Jennifer Kunz, Membership  
Mark McKiernan, Vice President  
Gerry Borgman, Chapter Partner

### UNABLE TO ATTEND

ALL PRESENT!

### **Last Meeting Follow-up**

- Approval of May Board Meeting Minutes
  - Made header change to May's meeting minutes.
  - Approved
- Chapter Leader Portal
  - Able to pull Member reports; or is National forwarding to Jen?
    - Jen will try again

### **New Business**

- Board Outing
  - Gerry will you plan for us?
    - Scheduled for Mad Tree on July 13<sup>th</sup> - 4pm
    - July Board meeting will be held at that time
      - Will go over Balance Scorecard from 2013
- Chapter Insurance
  - IFMA Cincinnati was required to obtain individual chapter coverage effective 06/01/17. IFMA National no longer able to carry all chapters under one policy.
    - Janice contacted National and it was handled very quickly.

- Will need to consider other options to see if pricing can be receded with our own policy.
  - Margaret says we may have a member that handles insurance and will reach out to them.
- Strategic Plan
  - Brent will update on progress.
    - Handed out 2013 Balance Scorecard
    - All board members to review before next board meeting and see if our goals still align with the ones established in 2013 - consider adjusting as necessary.
- CC Refunds from IFMA Cincinnati Chapter
  - Able to credit via PNC portal, or does a check need to be issued? Confirm Gerry received refund of \$150 for Reds Game Guest Registrations that were cancelled.
    - Everything is taken care of with this.

## Board/Committee Chairperson Reports

- Past-President
  - a. Balance Scorecard (info above)
- President
  - a. Insurance (info above)
- Vice President/~~Golf Committee Chairperson~~
  - a. No report
  - b. Will be responsible for bringing donuts and coffee for future morning meetings.
- Treasurer
  - a. Starting Balance May 2017 - \$35,725.37
  - b. Ending Balance May 2017 - \$32,584.23
  - c. Income is down, Expenses are down - currently on budget for 2017
  - d. Goal is to lose money for a few years to get the checking account balance down around \$25,000
  - e. Golf Expenses are being tracked by Jim and should easily translate to Golf Committee
- Secretary
  - a. No Report
- Chapter Partners
  - a. No report
- Communication
  - a. Easy month - no major problems with members and website
- Education - n/a
  - a. Working on recruiting a new Education Chair
- Golf Outing
  - a. Fundraising Recipient, The Alois Alzheimer Center, Music Program
  - b. Deposit paid?

- i. Yes
  - c. Note that mail is forwarded to Jim only once per month.
  - d. 5 teams signed up
  - e. Baskets are being put together - themed as in year's pasts.
  - f. Next committee meeting Thursday 6/22
  - g. Next email blast coming Friday 6/16/17
- Membership - as of 06/13/17
  - Total Members - 117 (Numbers do not total up correctly)
  - Associates - 47
  - Professional - 60
  - Lifetime - 0
  - Retired - 2
  - Young Professional - 6
- Programs
  - a. June - Duke Energy Envision Center
    - i. Confirmed; **25 people MAX**
    - ii. Sending out final blast to say only 5 spots remain on Thursday 6/15/17
  - b. July - Golf Outing
  - c. August - Reds Game ? -
    - i. Margaret looking into any dates that might work to use our credit of \$1414
    - ii. Mad Tree is not an option due to anticipated costs
  - d. September - Beth Osgood, CFM (J&J)
    - i. Need location
  - e. October - Brady Mick
    - i. Need location
  - f. November - National Speaker
    - i. Tie into WWP17
    - ii. IFMA Fellow Offer to Present
      - i. Margaret to review and recommend
    - iii. Local Presenter
    - iv. Need location
  - g. December - Annual Business Meeting
    - i. Book Firehouse Grill, Blue Ash
    - ii. Margaret will book - and request GC for the Golf Outing.

## Future Programs

- January 2018 - Music Hall
  - Michael Burson has reached out regarding a tour. He is the PM on site. If we can move this forward, we may consider it.
- Newport Aquarium
- Rumpke Recycling

## Action Items

- Recruiting
  - Education
  - Social Media/Photography
    - Potential Laura Heekin - TRA
      - Update from Erin - no update at this time
    - Potential - Commercial Works new member - interested in this as well - could be a team effort?

## Noteworthy

- World Work Place - October 18-20 (Houston, TX)
  - Janice will attend
  - Member Drawing during August Program
    - Need to purchase WWP Early Bird Ticket for this purpose; JN to contact Josh Amos for assistance

## Next Meeting:

- Thursday, July 13<sup>th</sup> - 4pm
- Mad Tree Brewing - New Facility