

IFMA Cincinnati Chapter

Board Meeting Minutes 08/09/17

8:30-10:00 AM

1-866-546-4138, Conference Code 182 532 9

ATTENDEES

Janice Neff, Mark McKiernan, Erin Rink, Cindy Begley, Gerry Borgman, Jenn Kunz, Margaret Kinkelaar, John Onnen, Brent Degenhardt

Unable to attend

Jim Hull

Last Meeting Follow-up

- Approval of June Board Meeting Minutes
 - [Approved](#)
- Chapter Leader Portal
 - Able to pull Member reports; or is National forwarding to Jen?
 - [Working well now - Jenn has been in communication 6 times to get it working.](#)
 - [Pulls info from website every Monday morning and uploads to our local website](#)
- July Board Meeting and Outing
 - Cancelled due to limited number of attendees
- [Board Social - Scheduled for Top Golf - Thursday August 31st, 4 pm at Top Golf - Gerry will reserve](#)
 - i. [WWP Drawing - Move WWP drawing to Top Golf meeting.](#)
 1. Draw one alternate; as back up

New Business

- Chapter Leader Concerns
 - IFMA Fellows Task Force
 - Direction of IFMA
 - Reorganization
 - Turnover
 - IFMA Leadership
 - Transparency
 - RICS Collaboration
 - [International component to IFMA - they](#)

tried to help elevate the RICS credentials but instead membership feels its hurt more than helped.

- Chapter Insurance Changes/Timing
 - Membership
 - Financials
- Janice forwarded the email (to the Cincinnati Board) she sent to the IFMA Fellow that reached out to us expressing concerns for National.
- Strategic Plan
 - Brent distributed 2013 Balanced Scorecard
 - Review was tabled; due to cancellation of July Board Meeting/Outing
 - Tabled until September board meeting

Board/Committee Chairperson Reports

- Past-President
 - a. Brought donuts and coffee to the meeting
- President
 - a. IFMA National - Communications, Surveys
 - i. Pay close attention, and provide feedback; especially when negative.
 - ii. Is there someone who can take on the task of documenting for the Chapter; Mark?
 - b. Facility Fusion 2018 - Chicago March 20-22.
- VicePresident
 - a. Mark to bring donuts and coffee to meetings ☺
 - i. Delegated task to Brent
 - b. Mark has committed to keep track of concerns we have with ifma national - if in the future we have to pull items of concern together it will all be in one place.
- Treasurer
- Secretary
 - a. No report
- ChapterPartners
 - a. Fundraising starts in October for 2018
- Communication
 - a. Website is much smoother now with Membership uploading member roster weekly.
- Education - n/a
 - a. Still on the lookout for someone to fill this position.
- Golf Committee
 - a. Fundraising Recipient, The Alois Alzheimer Center, Music Program

- i. Clarify anticipated proceeds; raffle basket proceeds only?
 - 1. Committee will determine how much will be donated
 - ii. All CC charges were recorded day of event
 - iii. Jim has refunded out of pocket expenses; except Gerry's.
 - iv. Jim issued check for dessert (awesome cupcakes). Janice mailed check.
 - b. Lessons Learned
 - i. Delegate
 - ii. Get admin rights to send invoices to registered people
 - iii. Add water to list to purchase
 - iv. Bigger emphasis on golfers
 - v. 60 golfers - course minimum 80
 - 1. Consider asking Mak to lower the minimum
 - c. 2018 Date
 - i. Maketewah CC - holding July 23rd for us
 - ii. Consider other courses
- Membership - as of 08/08/17
 - Total Members - 109
 - Associates - 46
 - Professional - 56
 - Lifetime - 0
 - Retired -
 - Young Professional - 7
- Programs
 - b. June - Duke Energy Envision Center
 - i. Confirmed; 25 Max
 - ii. **Need Professional Member Attendee list for WWP Drawing**
 - iii. Margaret running down information
 - c. August - Reds Game
 - i. Max 20; 12 currently registered (3 are Teresa Schneider)
 - ii. WWP Drawing - Move WWP drawing to Top Golf meeting.
 - i. Who can conduct the drawing?
 - 1. Draw one alternate; as back up
 - ii. Janice to provide slips w/names.
 - d. September 19th - Beth Osgood, CFM (J&J)
 - i. Jenn looking into Training space at Pepper Construction building - provided free with their rent
 - e. October 17th - Brady Mick
 - i. Brent checking in to see if we can have it at Freestore Food Bank
 - ii. BHDP as a backup location - confirm they have a space large enough and parking

- f. November 14th* - ~~National Speaker~~
 - i. Shooting for Music Hall with Mike Burson
 - ii. Use this as a Member drive - give away a flat screen TV for anyone bringing guest (professional or associate)
 - iii. *not the 3rd Tuesday of the month - moved it up one week so we could stay away from Thanksgiving week.
 - iv. IFMA Fellow Offer to Present
 - i. Margaret to review and recommend
 - v. Local Presenter
- g. December 19th- Annual Business Meeting
 - i. Book Firehouse Grill, Blue Ash
 - ii. Confirm the 19th is the correct date

Future Programs

- January 2018 - Music Hall (consider alternate for November National Speaker)?
 - Michael Burson has reached out regarding a tour. He is the PM on site. If we can move this forward, we may consider it.
- Newport Aquarium
- Rumpke Recycling

Action Items

- Recruiting
 - Education
 - Social Media/Photography
 - Potential
 - Laura Heekin - TRA
 - New Member - Commercial Works
 - Evan Katt - Brightview

Noteworthy

- World Work Place - October 18-20 (Houston, TX)
 - Janice and Jim are attending
 - Janice arranged for WWP Early Bird Pricing from Joshua Amos

Next Meeting

- September 13th 8:30-10am - Pepper Construction