

# IFMA Board Meeting Minutes – October 2013

Date: October 9, 2013  
Location: Ethicon Endo Surgery

Attendees: Beth Osgood, President  
Brent Degenhardt, Vice President (Phone)  
Gary Tout, Treasurer (Phone)  
Gary Rahn, Past President,  
Erin Rink, Secretary & Golf Chair  
Janice Juergens, Membership Chair (Phone)  
Gerry Borgman, Chapter Partnership Chair  
Kathleen Armstrong, Education Chair

Absent: Nina Downs, Program Chair  
John Onnen, Communication Chair

## **Treasurer Report:**

Open Balance - \$26,684.34  
Closing Balance - \$34,465.99  
\$11,000 in deposits (mostly because of the golf outing)  
\$4,000 in deductions  
No WWP expenses out yet  
No Golf expenses out yet  
Need to get computer fixed.

## **Communications Report:**

Star Chapter – happy with the progress  
Training for the Board and in depth training for communications committee at November meeting.  
Directory will be included in the new website and will also allow for photos to be uploaded.

## **Chapter Partner Report:**

Checked in with Nina to get a list of previous programs to show our membership our diversity in programs offered.  
Programs include Professional Development, Social, Educational  
Forming 2014 committee now.  
Keeping Benefits of Sponsorship levels the same as 2013.

Need to send the current membership roster so committee has something to work from.

**Membership Chair report:**

134 Members

83 Professionals

51 Associates

Numbers above are from September – Couldn't pull from National's website – consistent problem.

Website was actually brought up at the WWP Membership Workshop.

**Programs Report:**

**September** – Garrison Wynn Guest Speaker

Success!

**October** – Golf Outing

**November** – Digital Workflow Solution -Blue Book Presentation

November 19th – US Playing Card

All set will be published on new website and email blast to go out.

**Golf Chair Report:**

June 30<sup>th</sup> is the outing for 2014 – Confirmed

Charity –BeauVita – Housing for Developmentally disabled people by New Mercy West.

Less than a week until the outing – just tying up loose ends for the day of the outing.

**Education Report:**

**IDEAS for CFM Workshop in Cincinnati**

1 day class

Instructor \$1000 + expenses

Fee - \$35 member/\$50 non member

Not as in depth as previous class

This would be exam prep but wouldn't cover all of the competencies as the previous class did.

**FM Exam**

\$595 to chapter for individual learning session

This is selling well and we could buy as a chapter.

Cost of the FM Exam is \$550

Options:

1 day exam prep or

1 day – 2 competencies (we would choose what to offer)

Would cost \$2000 + expenses

11 competencies so 2 don't really help.

Need to find out how many FM's are interested in this exam and prep.

Use this as professional development opportunity.

Start off with FMP to help get younger people involved because they don't have the work experience to take the CFM exam.

Kathleen is going to form a committee and work out the details to to see if providing these courses would be of interest to our membership. Try to get more companies (ex. Jones Lang LaSalle) involved to help recruit for the exam.

**Presidents Report:**

WWP Philadelphia 2013– 12 people from the Cincinnati Chapter attended

Opening Round Table Keynote – What the CEO Wants

Presentations were pretty good –

Got the most benefit from people that have been there in years past.

**Strategic Plan Update** – Brent Degenhardt

Will focus the November meeting on finishing the Strategic Plan.

Next meeting: Wednesday, November 13, 2013. 8:00 AM Ethicon Endo Surgery.