

IFMA Board Meeting Minutes – July 2014

Date: July 15 2014
Location: METS Center

Attendees: Brent Degenhardt, President
Janice Neff, Vice President & Membership Chair
Erin Rink, Secretary & Golf Chair
Nina Downs, Program Chair
John Onnen, Communication Chair

Absent: Gary Tout, Treasurer
Beth Osgood, Past President
Gerry Borgman, Chapter Partnership Chair
Kathleen Armstrong, Education Chair

Presidents Report:

Conflict of Interest will be signed next month due to low meeting attendance for July.

Budgets to be approved by end of week 7/18 via email to Brent.
Fiscal 2014 - \$5011.16 – net increase, ending balance for 2014
\$34,052.06

Fiscal 2015 – deficit of \$9500 as of now. Need to review budgets and reports to see where deficit is coming from.

Reviewed 2013-2014 statements and it looks like we have shown a deficit for the net income last couple of years. We need clarification on the 2013-14 Income Statement vs Budget.

Recertification is due August 10

Need July 2013 Meeting minutes – ERink to look into this

Need May 2014 Meeting minutes – BOsgood took the minutes.

Need Approved Budgets

Expenses and Income need to be finalized for 2013-14

Chair of Advocacy Group in Washington DC contacting Brent

Advocacy Day – Would like to get involved in the future – consider 2015 and add into the budget to send a board member to participate.

Approx. \$2000 will need to be added for travel and expenses

If we do this, we need to promote it within the chapter to make it worthwhile.

Treasurer Report:

No report

Communications Report:

August meeting is up on website now. Need a description for the meeting – Janice will provide to John.

WWP – we need to add to website to promote the event.

Email that John sent to membership re: White List – he has had no feedback from anyone.

Chapter Partner Report:

No report

Membership Chair report:

133 Members

77 Professionals

53 Associates

1 Young Professional

2 Lifetime Members

Membership – Transfer membership to other employees if member doesn't plan to attend.

2 times as a guest (in one calendar year) then guest must become member.

IFMA is a Professional organization that promotes education. We need to be careful that we are not trying to make this a social organization. We don't want our vision and mission to be clouded.

Past President, Beth Osgood, has pushed our chapter in a direction for professionals to be educated through our Chapter. It has helped bring more professionals to our chapter. We need to stay the course and be focused.

Brent will email Janice the Membership policy to get to the new Membership Chair and will start to enforce the policy in the transition.

As mentioned numerous times before, we need to police the membership policy better.

Program Registration – Day of event:

Have the receipt book ready to take payment for guests – can run credit card later – ERink to get book to Nina.

Nina will get information to Janice on who shows up for the meeting but didn't register.

Also need to reconcile who registered vs who attended the meetings.

Guest registration is confusing on the website – members end up registering their guests but not themselves. See if we can get Star Chapter to change the format to make it clearer.

Tablet sleeves – Spent \$1700 – submitted receipt to Gary Tout. Need to verify if it has been paid. As of June it didn't show up on the bank statement.

World Work Place Drawing will be held at July Meeting –

UPDATE: Bev Smith from Vantiv won the WWP trip.

World Work Place – Janice would like to attend in 2014 to follow the track of Train the Trainer. Train the Trainer – Expenses will not be picked up by IFMA.

Programs Report:

August 19th: Active Shooter - Fifth Third 580 Building

September 23rd: 3CDC – Location TBD – OTR? ArtsWave is a potential location – also threw out Music Hall, Reingeist

October 21st: Keynote Speaker – Creating Conversational Intelligence

Suggested locations: Sharonville Convention Ctr, Blue Ash Golf Club, Receptions, METs

Books – his books can be purchased for \$5-\$6 ea – the Conversational Book was not written by him but endorsed by him so pricing on the book would be high. Consider purchasing his book.

Janice will read book before next meeting to see if we think it's a good give away to attendees.

Promote this program as "Bring a Professional Member"

November 18th: Part 2 of Brady Mick presentation – need location suggestion – would like yto have smaller atmosphere and more intimate. Considering Maketewah. Other locations are options too.

December 9th: Holiday Social – Museum Center (ERink to look into this)

Golf Chair Report:

Will have final numbers at August Board meeting.
Proposing earlier start time for 2015 if keeping June date.
Need to get contract for 2015 for Maketewah
Lunch should be provided by Maketewah to avoid delayed delivery.
Look at adding additional cold food to menu for next year.
Charitable donation to be determined - if all \$\$ goes to charity than budget needs to show even from income to expenses.
Consider IFMA foundation for Charity for future outing.
Wrap up committee meeting to be held prior to next board meeting,.
Rent speaker system for 2015 to take to Maketewah because theirs is not good.

Education Report:

No report

Round Table:

Laptop needs new battery. Brent will do this.
Facility Fusion report from Beth coming August board meeting.
Brent will send out survey to see what works best for everyone's schedule for future board meetings.

Next meeting: August 13th at City Wide Maintenance, 2169 Chamber Center Drive, Ft Mitchell KY 41017.