

IFMA Board Meeting Minutes – June 2014

Date: June 18 2014

Location: Ethicon Endo Surgery

Attendees: Beth Osgood, President
Brent Degenhardt, Vice President
Erin Rink, Secretary & Golf Chair
Gerry Borgman, Chapter Partnership Chair
Kathleen Armstrong, Education Chair
Janice Neff, Membership Chair
John Onnen, Communication Chair
Gary Tout, Treasurer (via phone)

Absent: Nina Downs, Program Chair
Gary Rahn, Past President,

Treasurer Report:

Opening Balance: \$29,899.83

Ending Balance: \$38,335.34

Budgets – Budgets need to be approved and submitted for Recertification. Beth will send to board for review.

Vote and Approve budget at next meeting – Brent's first meeting as president!

Communications Report:

Other Organizations posting on our website:

Agreed that we will post a link on Calendar if it will help with CFM education – Kathleen Armstrong, Education Chair, will approve prior to anything being posted on website

If there are education opportunities outside of our chapter, Kathleen will communicate it to our CFMs.

If we post on behalf of other chapters, we must let membership know there are opportunities out there otherwise it may get lost on our website.

Other IFMA events will just be linked to website.

IFMA Columbus asked if we would post on our website

Regionalize IFMA – Help get info out from other local chapters to our members.

Email Problems from Website:

Email from website goes into a black hole – shows it was sent but not always received. No way for us to know who gets emails and who doesn't.

Will send an email to membership with a Read Receipt to start diagnosing who is getting emails.

Janice to get report of email problems to John.

John looking into sending emails to explain how to "white list" IFMA Cincinnati to get the email updates. Will need to allow four different sites access to get the emails.

Chapter Partner Report:

Magna Dry will be a Friend of IFMA at \$500. Will be ok with making payments of \$250 and \$250

Golf Chair Report:

Maketewah Country Club on Monday June 30

Good participation so far.

Have 14 foursomes signed up.

10 hole sponsors signed up

Installation of officers to happen.

Membership Chair report:

134 Members

76 Professionals

58 Associates

Hospitality Chair – Amy Rasmussen

Taking new/prospective members (professionals) to lunch to focus on welcoming new people to the chapter – Professional member needs to be at that lunch.

Janice will be transitioning out of membership when she moves to VP position. We will need a new Membership Chair- It will need to be a

professional member.– Janice has asked Brent to add this to his Presidential address.

World Work Place – Janice would like to attend in 2014 to follow the track of Train the Trainer. Train the Trainer – Expenses will not be picked up by IFMA.

President of the Chapter typically goes to WWP but Brent is unable to attend. Board gave approval for Janice to attend.

Janice will host the Chapter dinner

Need to get a list of all professional members that have attended a meeting from June 2013-July 2014 for drawing to win trip to WWP. Nina should have member names from June – October since our website was not up and running yet.
Give away at July meeting.

August Meeting – ‘Bring a Professional’ promotion – Topic is Active Shooter at 5/3.

Programs Report:

June 30th: Golf Outing – Installation of Officers

July 15th: Benefits of IFMA – Enhance your competitive edge – Given by Brent and Kathleen at Mitchells Fish Market – Newport on the Levee

August 19th: Active Shooter - Fifth Third 580 Building

September 23rd: 3CDC – Location TBD – OTR?

October 21st: Keynote Speaker – Creating Conversational Intelligence – Raffle books or give to all that register and attend.
Suggested locations: Sharonville Convention Ctr, Blue Ash Golf Club, Receptions

November: Part 2 of Brady Mick presentation – need location suggestion

December: Holiday Social – Museum Center (Nina to look into this)

Education Report:

Committee - All have been assigned professional members to gather info on what they want to do and if they are interested in becoming

CFM. Having a hard time getting responses from committee members and membership.

Next committee meeting is in September.

Purchase CFM shirts for our members – Kathleen looking into options by next meeting.

Presidents Report:

Recertification is due August 10

Need Approved Budgets and all meeting minutes

Transition details

Brent and Gary Rahn need to go to the bank together

Update Credit Card, Checking Account for Brent

Give Brent full access to website.

Sign Conflict of Interest sheets at July Meeting.

Next meeting: TBD