



BOARD MEETING MINUTES

Date: June 9, 2010
Location: Maketewah Country Club, Cincinnati, Ohio

Members:	Greg Wilson	President	Brent Degenhardt	Membership
	Bud Wells	Vice President	John Ruebel	Programs
	Rick Dames	Treasurer	Jim Hull	Education
	Gary Rahn	Secretary	Erin Rink, Heath Carrier	Golf
	Dave Hart	Past President	Gerry Borgman	Chapter Partners
	Amy Ostigny	Chapter Administrator	Open	Student Liaison

Absent: Heath Carrier
Guest: Reed Tarkington, Gary Tout, Monty O'Hara

1. MEMBERSHIP – Brent Degenhardt
 - a. Membership at 160
 - i. Professional 72
 - ii. Associate 79
 - iii. Young Professional 3
 - iv. Student 3
 - v. Lifetime 2
 - vi. Retired 1
 - b. Committee has received the Expo Source Trade Show attendee list. List contains 337 names, 202 with email addresses. Committee with use list to identify potential members.
2. PROGRAMS – John Ruebel.
 - a. June 15 – Green Source tour. Installation of officers
 - b. July 20 – Alternative and Efficient Energy, KLH sponsor
 - c. August 17 – Red Cross Tour
 - d. September – Open. Possible Green Cleaning presented by City Wide and Jancoa.
 - e. October 11 – Golf Outing
 - f. November 16 – ADA Code Changes and Wayfinding presented by CR Architects
 - g. December – Social
 - h. Sustainability in Healthcare not scheduling Cincinnati this year.
 - i. Add Member Number field to registration as a reminder.
 - j. Notice should be placed on registration that Cut-off for Registration is the Friday before. Late registrations should call Amy number.
 - k. Cancellation notice should be placed on registration and confirmation. 48 hours notice required, No shows may be charged.
3. EDUCATION – Jim Hull
 - a. FMP revised certification process with new self study will be rolled out in September.
 - b. CMF, no changes
 - c. Jim to survey member with personal email about interest in certification, study assistance, ability to provide teaching assistance.
4. GOLF – Erin Rink
 - a. October 11, 2010.
 - b. 10-12 turned out for planning meeting on 5/25 as a result of email asking for volunteers.
 - c. Agreement on two charities – Pro Kids and Alzheimer's Association

- d. Jancoa will sponsor gift
 - e. Donation and Sponsorship subcommittees established
 - f. Looking to encourage early on-site registration possibly with first give away for early registration.
 - g. Lunch at 11, Shotgun start at 12.
 - h. Looking into purchase of balls as fund raiser with Ball drop at end to select winner.
5. CHAPTER PARTNERS – Gerry Borgman
 - a. Table tents ordered.
 6. STUDENT LIAISON – All
 - a. Possibility to refocus purpose on education of students to opportunities in facility management. Partnering with academics and providing a “speakers bureau”. Possible move of activity to Education Committee. Include options in the strategic planning discussion.
 7. CHAPTER ADMINSTRATOR – Amy Ostigny
 - a. Newsletter in June; final article from Greg and article on new board.
 8. PAST PRESIDENT – Dave Hart
 - a. Swearing in of new officers at June meeting.
 9. SECRETARY – Gary Rahn
 - a. Strategic Planning Process to include new officers and committee chairs and two additional profession members. Look for date to brainstorm response to SWOT. Confirm date with Barbara Zaltnik.
 - b. Review of webinar put on by IFMA’s government relations director, Jeff Johnson. He would like leaders in Ohio chapters to be represented in Washington during Advocacy Day in September. Bed Wells expressed interest in monitoring advocacy activity for the chapter
 - c. Chapter discussing revisions and extension of agreement with Chapter Administrator with effective date of July 1.
 - d. Motion was made and seconded to approval seven new policies related to IRS regulations previously circulated for review:
 - Conflict of Interest
 - Governance
 - Joint Ventures
 - Document Retention and Destruction
 - Whistleblower Policy
 - Antitrust Compliance Policy
 - Conflict of Interest Statement of Disclosure
 Motion was approved.
 10. TREASURER – Rick Dames
 - a. Rick, Greg, Gary R and Gary T to meet to develop budget.
 - b. Need to update Chapter credit cards. Past President, President and Vice President hold cards. Statements go to address of Treasurer.
 - c. Re-certification to be submitted by August 10.
 11. VICE PRESIDENT – Bud Wells
 - a. No report.
 12. PRESIDENT – Greg Wilson
 - a. Expressed thanks to all for their commitment and support of the chapter activities the past two years.

NEXT BOARD MEETING – Wednesday, July 14, 2010; Maketewah; 8:00am

Minutes submitted by Gary Rahn, Chapter Secretary